

# Nythe Parish Council

## Council Meeting

Minutes of the Nythe Parish Council meeting held at the Nythe Community Centre, The Drive, Nythe, Swindon on Monday 13 March 2017 starting at 6.30pm.

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### Members present:

Cllr D Heenan (Chair)

Cllr D Bell

Cllr G Brant

Cllr K Parry

### Officers present: none

(The Chair explained that the Clerk had a medical emergency and could not attend the meeting at short notice)

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### 86. Apologies for Absence

Cllr P Spry

### 87. Declarations of Interest

Cllr Brant declared a personal interest in Minute No. 98 – CCTV Cameras.

### 88. Co-option of New Councillors

The Chair stated that as the elections for Nythe, Eldene and Liden were going to take place on 4 May 2017 any co-opted Councillor would only serve at the meeting.

**RESOLVED** that due to the election taking place on 4 May 2017 that no co-option of new Parish Councillors take place at this meeting.

### 89. Minutes of the Parish Council Meeting on 13 February 2017

**RESOLVED** that the minutes of the Parish Council Meeting on 13 February 2017 be approved as a correct record.

### 90. Public Question Time

There were no members of the public present at the meeting.

**91. Transfer of Services and Assets from Swindon Borough Council**

The Clerk submitted the Deed for the transfer of services from Swindon Borough Council to the Parish Council a copy of which appears as Appendix A in the Minute Book.

The Clerk also submitted an email dated 7 March 2017 from the Head of Operational Assets at Swindon Borough Council a copy of which appears as Appendix B in the Minute Book.

The Chair explained the transfer of services and previous decisions of the Parish. Councillors were unanimous in restating that assets transferred should involve the freehold as per original Borough Parish conversations, and they were not happy to accept the play areas with a Tenancy at Will.

**RESOLVED**

- a) that the Deed for the transfer of services from Swindon Borough Council, to the Parish Council be approved for signing;
- b) that further discussions, and agreements, on asset transfers be delegated to the Chair and Clerk, with an update at the next meeting if progress has been made.

**92. Internet Banking**

This item was deferred as the Clerk was not present at the meeting.

**93. Payment Schedules, Bank Reconciliation and Accounts**

The Clerk submitted the bank reconciliations and monthly accounts for January and February 2017 and Payment Schedule for March 2017 copies of which appear as Appendix C in the Minute Book.

**RESOLVED** that the bank reconciliations and monthly accounts for January 2017 and February 2017 be noted and the Payment Schedule for March 2017 be approved.

**94. Service Level Agreement and Contract for Grounds Maintenance**

This item was deferred as the Clerk was not present.

**95. Nythe Community Centre Buildings**

The Chair spoke about the possible development of the Nythe Community Centre site and the complex of nearby buildings to the east. There was an opportunity for working in partnership with the school, Community Centre Trustees, Swindon 10 to 18 Project and other interested stakeholders to create a single masterplan covering all buildings. The existing buildings, which were in a poor state of repair could be

replaced with a fit for purpose multi-functional community building and with a small number of houses similar to Nylands to make the development self-funding.

Members discussed the idea and supported the Parish Council working with Swindon Borough Council to bring people together and form a Community Working Party to develop an outline plan.

**RESOLVED**

- a) that a Community Working Party be set up for a six month period to consider the future of the Nythe Community Centre and surrounding buildings;
- b) that all Councillors be members of the Community Working Party;
- c) that the ward Borough Councillors and representatives of the Nythe Community Centre and buildings be invited to serve on the Working Party.

**96. Communications**

The Chair stated that the Clerk had started work on a Newsletter and this would be circulated for Councillors to comment before it was printed and distributed. Members were asked to submit any content for inclusion in the newsletter by the following Friday.

**97. Cannon Bollards**

The Chair outlined the history behind the Parish obtaining a large number of Bollards from the Greenwich Museum and how they were originally for use at the site of the Mary Rose in London. All Build had been asked to quote for installing four bollards at the car park adjacent to the allotment site to prevent travellers getting onto open the land. The remaining bollards needed to be moved as they were likely to disappear in their current location. All Build offered to store the bollards at their yard.

**RESOLVED** that the quotation of £440 plus VAT to install the bollards and store the remaining bollards at the yard of All Build be accepted and the cost be met from General Balances.

**98. CCTV**

The Chair provided a recap of the previous Parish decision on CCTV cameras for use on fly tipping sites and the loan of cameras to Nythe Allotment Society for security. Cllr Brant highlighted the use of the cameras and their importance in securing the site following recent break-ins and added that a couple of plot holders may purchase additional cameras for their personal use. Cllr Bell objected to use of the cameras at the allotments, and raised concerns about lack of Parish Council agreement on details such as length of time for the camera loan. Members agreed any loan should be a minimum of 12 months.

**RESOLVED**

- a) that the original decision to purchase five CCTV cameras be delegated to the Chair and Clerk to make the arrangements;
- b) that three of the CCTV cameras be loaned to Nythe Allotment Society;
- c) that on installation the newsletter includes details of the action of the Parish Council and the history of the bollards.

(Cllr Parry arrived at the meeting)

**99. New Dog Bins**

Cllr Parry stated that residents had contacted him about the need for additional dog bins along Westview Way, the pathway from the Esso Garage to Walcot. All Build had identified that new 2 further dog bins were required for the footpath.

**RESOLVED** that two bins for litter and dog mess should be installed by All Build on behalf of the Parish. The specific location along the footpath be delegated to Cllr Parry and the Clerk.

**100. New Planters in Parish**

The Chair said that he had been approached by members of the public asking if the Nythe signs could have flowers in the same way as other local villages. Following a brief discussion members agreed a scheme should occur in Nythe, with volunteers maintaining the planters.

**RESOLVED** that £300 from General Balance be allocated to purchasing planters for Nythe Parish, and include details of the scheme in the newsletter and a press release to encourage residents to participate.

**101. Exclusion of Press and Public**

**RESOLVED** that that in accordance with Standing Orders that in view of the confidential nature of the business about to be transacted that the press and public be temporarily excluded and they be instructed to withdraw; the reason being Staffing Matters.

**102. Appointment of Clerk**

The Chair stated that the current Clerk had only been employed through Swindon Borough Council on a temporary basis until the election of the new Nythe, Eldene and Liden Parish Council.

Although the current Clerk had not formally resigned, this would be happening in the next month and the Parish Council had to consider the appointment of a new Clerk. Members reiterated the need for a Parish Office to be available for mid-May when the new Clerk starts.

**RESOLVED**

- a) that Parish commence advertisement for a new Clerk as soon as possible, so that the new Parish Councillors of 17/18 Civic year can complete the interview and appointment process;
- b) that the Chair and Clerk be delegated authority to agree terms with Swindon Borough Council for the use of space in Liden Library for a five year period.

The Meeting closed at 7.36 pm

Signed  
Chair:

Dated: